

**BEST BEGINNING PRESCHOOL**

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**CONTRACT FOR 2'S CLASS**

**2023-24**

**This contract is made between Best Beginning, LLC and \_\_\_\_\_ (parent name) on behalf of \_\_\_\_\_ (child's name).**

1. Best Beginning LLC is only providing a limited number of openings, and in entering into this contract, parents are assuring that Best Beginning, LLC will reserve a spot for their child, and will not accept another child to fill that place.
2. Payment is calculated on a monthly basis, and payment is expected for the full month whether or not the child is able to attend.
3. Parents understand that the Director emphasizes polite and appropriate interactions, and this is a major factor in the determination of which children will be part of a regular group. The Director may ask a parent to find other arrangements if their child cannot get along with the larger group.
4. This contract is intended to cover the school year of 2023-2024.

**The terms of the Contract are as follows:**

- A. Best Beginning will be operating as a preschool from September to May. Best Beginning will roughly follow the Anne Arundel County Schools calendar year. The school will be closed on public school holidays, election days etc. School hours are from 9-11 on Fridays.
- B. Tuition: \$120.00 per month due on the 1st school day of each month. Parents may be charged for up to one sick day if the director must close due to illness. After that, parents will be refunded for sick days.
- C. There may be other charges for special events or field trips.
- D. If you are late picking up your child, there is a charge of \$10.
- F. You may obtain a "Guide to Regulated Child Care" at [earlychildhood.marylandpublicschools.org](http://earlychildhood.marylandpublicschools.org).
- G. We do not offer field trips for the twos class, they will stay at the school during class time. There is no screen time/television time during our classes.

**OTHER POLICIES**

**The following items are of particular importance, and are part of the expectations we have for families and children.**

1. We want to help children expand their abilities and horizons. If there are areas that you would like to have emphasized, or activities your child particularly enjoys, please let us

know.

2. We believe that children separate easier from their parents if good-bye is not a long, drawn-out affair. Just a hug and kiss, and a quick “I love you and bye, bye!” If they are upset, we will calm them once you have gone. Please be sure to give an “official” goodbye to your child (do not “sneak” out!). If your child cannot be comforted after a reasonable period of time (typically 20 minutes), we will give you a call.
3. We have an open door policy for parents – you may drop in anytime your child is here, and we would love to have you visit the school and help out. It is also fine to visit for a while at pick up time so that we can talk about how things are going and share new activities.
4. Best Beginning sometimes uses parent volunteers or substitutes if Miss Anne (our regular teaching assistant) cannot make it to class. If Miss Stef is sick, school will close.
5. We have 2 small dogs who live at the house/school. They are not usually out during school hours.
6. Our discipline policy for the twos group is as follows:
  - a. If a student bites, hits or hurts another student, we will stop the behavior and talk very firmly to the student. Example: “No! We never hit another person. It hurts that person. You may not hit.”
  - b. When students have trouble sharing, we help them take turns and give them the words they need to ask for a turn or tell someone they may have the next turn. We teach them to use timers to help take turns.
  - c. If a child is having a tantrum and cannot calm down, we may move them to the couch or a place away from other students until they calm down.
  - d. If negative behavior continues, the child may be asked to leave the program.
7. Each regular family must have current versions of the following: a. Health Inventory; b. Emergency Form; c. Immunization Form; d. Blood Lead Testing, Medication administration (if necessary)

UNDERSTOOD AND AGREED,

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Parent

Date

MAKE CHECKS TO: **BEST BEGINNING** or use Venmo @ **Stefanie-Schwenk-BB**